

# Supervisory & Management

S K I L L S



## Description:

Participants will improve their skills in leadership, management and supervision of staff. Participants will learn skills to enhance their ability to build a collaborative team culture with their staff and on job sites.

## Audience:

The course is designed for construction owners, managers, estimators, and supervisors.

## At the end of the course participants will be able to:

- Understand the differences between leadership, management and supervision
- Identify different leadership styles and approaches
- Apply different leadership styles to deal with various situations
- Be familiar with various motivational theories Mazlow, Herzberg, MARS
- Understand how to enhance individual and group performance and engagement
- Understand different personality styles and how to communicate appropriately

- Effectively manage time
- Understand stress and how to manage it at work
- Have knowledge of substance abuse, recognition and prevention
- Conduct a successful toolbox talk
- Appropriately discipline and/or terminate staff
- Apply various negotiating skills
- Deal with difficult people, conflict and confrontation
- Use collaborative decision making skills
- Understand a systems approach to management of construction companies

## Education credits:

The course is eligible for 2 CCA Gold Seal education credits upon successful completion and 8 BC Housing CPD credits.

*Refer to [www.bgcpartners.ca](http://www.bgcpartners.ca) for instructor bios.*



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